**Hong Kong Sheng Kung Hui**

**Safeguarding Policy**

**Misconduct Declaration**

(CONFIDENTIAL WHEN COMPLETED)

Note: Each volunteer working with children or vulnerable adults and all staff must complete and submit this form to the Vicar (priest-in-charge) or his/her delegate of the parish in a sealed envelope at least once every three years (ideally upon completion of an update briefing or training session).

I solemnly declare that I have

• NEVER abused a child or a vulnerable adult;

• NEVER been warned or cautioned in relation to any inappropriate conduct towards a child or vulnerable adult;

• NEVER been accused in relation to any inappropriate conduct towards a child or vulnerable adult;

• NEVER been convicted in a court of law of any inappropriate conduct towards a child or vulnerable adult; and

• NEVER been convicted in a court of law of any sexual criminal offence.

*(Please cross out any UNTRUE statement(s).)*

I declare that the personal data voluntarily provided by me on this declaration form is accurate and up-to-date to the best of my knowledge. I undertake to notify Hong Kong Sheng Kung Hui promptly should any of the statements above be no longer true.

**Full name (as on identity document)**

(English) (Chinese)

**Contact number**  **Parish**

**Ministry(ies) involved**

**Signature** **Date**

***For a volunteer below 18 years of age***

The following is to be completed by the volunteer’s parent / guardian:

I (name) confirm that the declarations above

made by (volunteer’s name) are correct to the best of my knowledge.

**Parent’s / Guardian’s signature**

**Date**